

# MINUTES

## TECHNICAL COORDINATING COMMITTEE

Wednesday, October 20, 2021

### HYBRID MEETING DUE TO COVID-19 PANDEMIC

#### Members:

Phillip Graham	City of Concord *
Susie Morris	Cabarrus County
Ed Muire	Rowan County & Town of Cleveland
Stuart Basham	NCDOT Div. 10
Sushil Nepal	Town of Harrisburg
Fred Haith	NCDOT Div. 9
Joel Taylor	Town of Spencer
Scott Kaufhold	City of Kannapolis
Deb Young	City of Salisbury
Franklin Gover	Town of China Grove
Erin Burris	Town of Mt. Pleasant

- Attended in person

#### Others:

Phil Conrad	CRMPO Director*
Connie Cunningham	MPO Staff
Phil Collins	Cabarrus County
Loretta Barren	FHWA
LeDerick Blackburn	Concord
Phillip Craver	NCDOT Div 9
Peter Franzese	Spencer
Wilmer Melton	Kannapolis
Andy Bailey	NCDOT TPD
Jeff Littlefield	NCDOT Div10
Roger Castillo	NCDOT TPD
Brielle Hartney	Concord
Pat Ivy	NCDOT Div 9
Brian Murphy	NCDOT

TCC Chairman Phillip Graham called the October 20, 2021 meeting of the Cabarrus Rowan MPO TCC to order at approximately 10:10 am. Chairman Graham welcomed the members and called the roll of eligible TCC members and determined that a quorum was met. Chairman Graham went on to ask if there were any adjustments to the meeting agenda. With none heard, Chairman Graham continued by asking if there were any speakers from the floor. With no speakers being heard, Chairman Graham moved to the next item of business.

### **Approval of Minutes**

Chairman Graham called the TCC members' attention to the meeting minutes of the August 18, 2021 TCC meeting included in their meeting packets. Chairman Graham asked if there were any corrections or additions to the minutes. With no corrections or additions being heard, Mr. Scott Kaufhold made a motion to approve the minutes as presented. Mr. Sushil Nepal seconded the motion and the TCC members voted unanimously to approve.

### **CTP Amendment**

CRMPO Director Conrad reminded the TCC members that amendments to the CTP had been presented to them at the last CRMPO TCC meeting by the City of Concord and the Town of Harrisburg. The items were tabled to have time to gather some additional information on the Town

of Harrisburg's submittal after questions and concerns were raised. Director Conrad explained to the TCC members that the Town of Harrisburg had made some changes to their CTP submittal while the City of Concord submittal remained the same. Director Conrad called members' attention to Attachment 3 in their meeting packets which were summary tables of the CTP changes.

After review, Director Conrad asked if there were any additional comments from the City of Concord regarding their submittal. Chairman Graham replied he had nothing new to add. Director Conrad then called upon Mr. Sushil Nepal for any comments he had on the Town of Harrisburg submittal. Mr. Nepal thanked Director Conrad and Mr. Andy Bailey for their guidance and assistance in correcting and clarifying their submittal. Mr. Nepal also thanked Director Conrad for his extensive work on formatting the submittal to adhere to NCDOT required format. Director Conrad also reported to the TCC members that both municipalities had already adopted these amendments as part of their own CTP process.

With there being no more questions or comments on the proposed CTP amendments as presented, Mr. Sushil Nepal made a motion to recommend that the CRMPO TAC consider adopting the CTP amendments. Chairman Phillip Graham seconded the motion and the TCC members voted unanimously to approve.

### **FY 2020-2029 MTIP Amendment #5**

Director Conrad reported to the TCC members that NCDOT has made a request for three STIP Amendments. The first is to add TL-0021 for the purchase of a new 35-foot hybrid electric bus. Their second amendment request HL-0049, is to add a roundabout and intersection improvement at Brenner Avenue and the third request, TC-0023, is to add four transit buses that have exceeded their useful life. Director Conrad called members' attention to the requests included in their packets and explained the four buses are being requested by the Salisbury Transit System.

The Director went on to report that these amendments to the STIP would be presented to the Board of Transportation for approval at an upcoming meeting. He then referenced Attachment 4 in their packets which was a draft resolution for their consideration.

TCC Chairman Phillip Graham asked if there were any questions or comments. With none heard, Mrs. Susie Morris made a motion to recommend that the CRMPO TAC consider endorsing amendment #5 to the FY 2020-2029 MTIP. Mr. Scott Kaufhold seconded the motion and the TCC members voted unanimously to approve.

### **FY 2020-2029 MTIP Modification #9**

Director Phil Conrad informed the TCC members that NCDOT has made a request for a modification to the MTIP. The modification would call for the delay of right-of-way for EB-5732 to FY 2022. The modification Director Conrad explained, is primarily administrative. He called members' attention to Attachment 5 in their packets which was a draft resolution modifying the MTIP for this project. Director Conrad asked for questions or comments. With none being heard, Chairman Phillip Graham made a motion to recommend that the CRMPO TAC consider endorsing

modification #9 to the FY2020-2029 MTIP. Mr. Scott Kaufhold seconded the motion and the TCC members voted unanimously to approve.

### **RIDER Transit Program of Projects (POP)**

Director Phil Conrad reminded the TCC members that the Program of Projects is a list of proposed FTA grant requests to support the operations of Rider Transit in FY 2021. Director Conrad explained that this is an annual requirement. He went on to say that the RIDER Transit System has opted to use the CRMPO's Public Involvement procedures to process this requirement. He went on to draw the members attention to Attachment 6 which was a copy of the program.

When asked, the members had no questions or comments. Since none were heard, Chairman Phillip Graham made a motion to recommend that the CRMPO TAC consider releasing the POP for public comment. Mrs. Susie Morris seconded the motion and the TCC members voted unanimously in favor of the request.

### **Performance Based Planning: Safety Targets**

Director Conrad reported to the TCC members that the federal transportation legislation or FAST Act requires State DOT's and MPO's to adopt performance-based planning as a component of the metropolitan transportation planning process. He went on to say that NCDOT recently released the next round of safety targets for North Carolina and that it is up to each MPO to either adopt those targets or create their own. Director Conrad informed members that the proposed Safety Targets will be published on the CRMPO website.

Director Conrad then introduced Mr. Brian Murphy with NCDOT. Mr. Murphy provided the TCC members with a power point presentation on the safety targets. Mr. Murphy reviewed the need and the background of the HSIP. He explained how safety targets are set and what information is included to determine the need. Mr. Murphy reviewed the fatalities performance measures and how data is used to determine the targets. He noted that the CRMPO met it's targets for non-motorized fatalities. Chairman Graham asked what Mr. Murphy thought was the leading cause of meeting that target. Mr. Murphy stated that with less people working during the COVID pandemic and that those working from home at an increased rate resulted in a lot fewer drivers on the roadways and a reduction in speeding and aggressive driving. In closing Mr. Murphy reported that progress is being made to reduce transportation fatalities.

Director Conrad then called members' attention to Attachment 7 which was a draft resolution in support of the new Safety Targets for year 2022. He closed in stating that this is an annual requirement.

With no comments heard, Chairman Phillip Graham made a motion to recommend that the CRMPO TAC consider releasing the proposed Safety Targets for public comments. Mr. Fred Haith seconded the motion and the TCC members voted unanimously to approve.

## **2050 MTP DRAFT List of CMP Corridors**

Director Phil Conrad reported to the members that the 2050 MTP will include an updated list of corridors for the Congestion Management Process (CMP). This list he explained, began with the 2035 MTP and has been updated with each MTP thereafter. Director Conrad went on to say that a big component of the evaluation is the regional travel model, which includes data on forecasted travel and capacity. He also went on to explain further that the safety data was included with the 2040 MTP and is tracked by select corridors. He then provided members with a presentation which explained the process.

Director Conrad reported that the USDOT now requires performance-based planning that ties into the CMP and requires MPO's to establish targets or endorse the NCDOT targets statewide. Phil reminded TCC members that they received a presentation back in May 2021 from NCDOT Traffic Safety Unit on this process and data specific to the two-county area within the CRMPO.

Director Conrad continued by drawing members' attention to Attachment 8 in their packets which was a draft list of the corridors in the CRMPO area. Director Conrad finished the presentation by stating this information is for their review, and that he would digitally send this list to each member so that they could share it with their TAC representatives for any feedback.

## **Reports/CRMPO Business**

**1. Local Reports – MPO/NCDOT Division 9 and 10/PTD-** Mr. Fred Haith, NCDOT Division 9 representative called members' attention to the Division 9 spreadsheet included in their packets. He reported he had no additional information to report.

Mr. Stuart Basham, NCDOT Division 10 representative called the TCC members' attention to a spreadsheet of Division 10 project updates and highlighted some of the ongoing projects in Division 10. Mr. Basham also reported to the TCC members that the P7.0 process has been halted until the end of November 2021. He stated they were awaiting quantitative scores. Director Conrad called members' attention to an email in their packets which was also for their information.

**2. Update on Census Defined Urban Area – FY22 –** Mrs. Loretta Barren from FHWA provided members with a power point presentation on the criteria changes to the Census. When the presentation was complete Director Conrad called members' attention to a letter concerning these changes in their packets.

**3. Special Studies Update- Rowan County, Town of China Grove and 2050 MTP Assistance** – Rowan County Planning Director Ed Muire explained the Rowan County project for Long Ferry Road, while Mr. Franklin Gover commented on the Town of China Grove upcoming study for Main Street. Director Conrad thanked Mr. Andy Bailey and Mr. Roger Castillo for their assistance in helping get the process done.

**4. Update on the CRMPO Staffing Recommendations** – Chairman Phillip Graham provided a presentation to the TCC members explaining the concept and process for changing the way in which the CRMPO administration would be conducted after June 30, 2022. He said the presentation would be given to the CRMPO TAC at their next meeting for potential approval.

**5. FY 2023 CMAQ Project Call** – Director Phil Conrad reported that a call for project will be issued November 1, 2021 with submittal being due on or before February 28, 2022.

**6. FY 26 STPBG Balance and 2022 Project Call** – CRMPO Director Conrad reported there will be a call for projects in 2022 but no schedule has been released yet. He called members' attention to page 69 in their packets which reviewed the funds. Director Conrad reminded members that there would be a 20 percent local match required.

### **Informational Items**

Director Conrad called attention to the following informational items included in their packets:

- RIDER Transit, Salisbury Transit and MTC Ridership
- SPOT Workgroup Summary Notes
- CRAFT Meeting Minutes –
- Next scheduled meeting is November 17, 2021.

With no further business to discuss, Mrs. Susie Morris made a motion to adjourn the meeting. Mr. Ed Muire seconded the motion and the meeting was adjourned.